



Date \_\_\_\_\_

Dear Parent or Guardian:

Please assist us with complying with the requirements of the Department of Agriculture's National School Lunch Program and/or School Breakfast Program. Complete, sign and return the attached form as soon as possible.

This information is necessary so that we may receive reimbursement for the meals served to children in our institution. This form will be placed in your child's clinical file and treated as confidential information.

The Department of Agriculture defines "family" or "household" as a group of related or nonrelated individuals who are not residents of an institution or boarding house but who are living as one economic unit. Under this definition, a child who is institutionalized in a residential child care institution would be a family of one since he is not living with his/her actual family as a family economic unit. "Income" should include gross income of all members of the "family." The money a child earns or receives in hand while in residence is considered the institutionalized child's income.

The information on the application may be verified by the institution or other officials at any time during the year. If your child is approved for meal benefits it is valid for the indicated school term. If you are not eligible now but have a decrease in household income, become unemployed or have an increase in family size, fill out an application at that time.

In the operation of child feeding programs, no child will be discriminated against because of race, sex color, national origin, age or handicap. If you believe you have been discriminated against, write immediately to the Secretary of Agriculture, Washington, D.C. 20250.



Box 870156  
Tuscaloosa, Alabama 35487-0156  
(205) 348-7236  
Fax (205) 348-9368

*Rick Gray*  
Rick Gray, Ph.D.,  
Executive Director

